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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 6/11.22 – AP031/12 (AGA)

02 March 2012

Subject: Regional Runway Safety Seminar (Asia Pacific)
Bali, Indonesia, 21 to 24 May 2012

Action required: a) Plan for attendance; and
b) register online at ICAO website by 04 May 2012

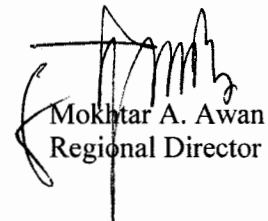
Sir/Madam,

1. I have the honour to invite your State/Administration to the ICAO Regional Runway Safety Seminar scheduled to be held at the Kartika Discovery Hotel, Bali, Indonesia from 21 to 24 May 2012. The event is hosted by DGAC Indonesia.
2. ICAO Assembly Resolution A 37-6 on Runway Safety urged States to take measures to enhance Runway Safety including the establishment of Runway Safety Programmes using multidisciplinary approach that include at least Regulators, Aircraft Operators, Air Navigation Service Providers, Aerodrome Operators and Aircraft Manufacturers to prevent and mitigate the effects of runway excursions, runway incursions and other occurrences related to runway safety.
3. Following the outcomes of the Global Runway Safety Symposium (GRSS) held in Montreal in May last year, this Seminar/Workshop is being convened by International Civil Aviation Organization (ICAO), in partnership with the DGAC Indonesia, the Flight Safety Foundation (FSF) and the Association of Asia Pacific Airlines (AAPA). The Seminar/Workshop will be a four day event with the objective to promote the establishment and enhancement of airport-specific, multidisciplinary Runway Safety Teams in an effort to improve runway safety outcomes. The event will bring together experts from diverse professional domains [ICAO, ACI, AAPA, CANSO, FSF, IFALPA] as well as runway safety experts from operators, ANSPs and CAAs sharing for the first time a wide spectrum of lessons learnt facing a vast variety of aviation environment and operational challenges.

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4. The Seminar/Workshop will address:
- The benefits of establishing Runway Safety Teams (RST) and how they work;
 - Identification of runway safety hazards;
 - Different mitigation strategies available;
 - Regionally relevant issues and how they have been or could be addressed; and
 - Regional support for RSTs.
5. A basic agenda for the Seminar/Workshop is posted on the Bali RRSS web page <http://www.icao.int/Meetings/BaliRRSS/Pages/default.aspx>. The detailed Agenda (Programme) when finalized will be posted on the ICAO web site. Presentations will only be offered in English. All participants are required to bring their own laptops running windows for the workshop.
6. I would encourage your Administration to participate in this Seminar and Workshop aimed at exchanging safety information and best practices on Runway Safety. Regional aviation safety groups, airport service providers, airline service providers, air navigation service providers and aviation industry groups are also encouraged to participate in both the seminar and workshop.
7. Participation in the seminar is free and Registration can be completed on-line at the Bali RRSS webpage at: <http://www.icao.int/Meetings/BaliRRSS/Pages/default.aspx>. Due to space limitations, registration will be on a first come first serve basis. It is suggested that participants register on-line as soon as possible to avoid disappointment preferably by **04th May 2012**. Further information about this event, including accommodation options, can also be found on this site.
8. Air travel, hotel accommodation, health insurance to cover sickness and medical emergency and other miscellaneous costs will be borne by the respective Administration for their participants. To avail discounts at the recommended hotels, I would recommend that the participants make their hotel booking by the cut- off date set by the recommended hotels.

Accept, Sir/Madam, my assurances of highest considerations.


Mokhtar A. Awan
Regional Director